

St. Peters Episcopal Church  
Vestry Minutes  
March 25, 2025

Fr. Tom Mousin, Anita Chandler, Wayne Franklin, Bob Simmons, Kathleen McCormick, Tom Ainsworth, Lorna Blackmer, Thora Easton, Christopher Hickey, Patty Lamb, Lenita Richard, Ann Whitman

Absent: Linda Foster, Allison Schroth, Steve Koskinen,

**Opening Prayer**

**Caring/Sharing**

**Minutes** approved from February 25, 2025

**REPORTS:**

1. Treasurer's Operations Reports (Bob Simmons):
2. Fidelity Investments Report (Bob Simmons):
3. Diocesan Report (Bob Simmons):

**MISSION and MINISTRY REPORTS**

1. Prayer Ministry (Allison Schroth and Emma Bond):
2. Creation Care (Janene Gorham): We signed a contract to go with community solar for electricity. We should see some savings, possibly up to 30%.
3. St. Elizabeth's Partnership (Anita Chandler):
4. Aging With Grace (Fr. Tom): Tuesday, April 22nd
5. Project Feed (Bob Simmons):
6. Merry Hearts (Anita Chandler): Tuesday, April 10 will be the date this month because of Holy Week.
7. Hope Squad (Janene Gorham):
8. Lombe Family Fund (Bob Simmons):
9. Sunday Liturgy Review (Fr Tom):
  - a. Minister Rota (crucifer/Eucharistic minister/ushers) (Wayne Franklin):
  - b. Acolytes/Torch bearers (Fr. Tom):
  - c. Readers (Anita):
  - d. Altar Guild/Flowers (Anne): Anne is coordinating flowers and asked about process for doing this. Anne W. will write a note if someone requests flowers to remind them of what is due. Asking for a redesign of the sacristy, adding some shelving, etc. Thrilled to have Lenita Richard on the altar guild.
  - e. Livestream: The Mevo cameras should be operational for Sunday.
10. Being-With (Fr. Tom): There is group of people attending this lay led program; it is a great gift to Fr. Tom.

## **OLD BUSINESS**

1. Capital Campaign: Launch of campaign week of May 12, and Sunday May 18<sup>th</sup> coffee hour. Fr. Tom will check to see if Betsy McCandless for June availability, after coffee hour, concerning how to include St. Peter's in your estate planning.
2. Signage: We do have a company lined up. Bob and Fr. Tom need to meet on this. The electronic sign is doing a great job.
3. Tree care on church property: Trees all done! They did more than we planned on, and they reduced price due to folks taking the wood. Original quote was \$9,900; and the final bill was \$7,400.05.
4. Safe Church Training for Vestry Members: 7 vestry members attended. Kathleen will send out emails on completion for folks particularly around the Maine licensing. Kathleen will also get a phone/email list for notification should we need to do it.
5. Planning and Implementing Parish Safe Church Policy: Anne & Fr. Tom met and looked at the model policy for the church. Emily Keniston is looking further into this.
6. Masonry: In February vestry approved a contract with Haskell & Hall. Contract signed and we will see them for spring of 2026. (will remove from list until spring of 2026)
7. Commission on Ministry: Myrna Koonce will be ordained to transitional diaconate on Sunday, April 27<sup>th</sup> at 4 pm. Fr Tom has been invited to preach.
8. Outside Cameras: Bob, Wayne & Chris will speak about it.
9. Updated Directory: It has been distributed at coffee hour. We can send it out with Constant Contact.
10. Elevator Buzzer & Phone: Chris Hickey is replacing the cable to make the phone work. It is a more expensive proposition to fix the buzzer. We will keep investigating, a wireless doorbell may work.

## **NEW BUSINESS:**

Scholarship Fund: There were some funds incorporated into general investments. Anita was chair of a committee. It was established in Mr. Hilton's memory for parishioners and community members. In the past, one from each was awarded. There has been a budget item for \$200 but it has not been awarded. There was \$1800 put into the Fidelity fund. We will have a committee, a policy for awarding it. Anita will work on it, Bob, Lorna and Kathleen will help. Motion made to approve the request for funds, executive committee suggested \$200. It was approved.

The Little Library: Has been destroyed once again. Chris suggested maybe move it to the Alton St side. We will try again.

Motion: Bob Simmons moved to move \$20,000 from Rector's Fidelity Fund. Authorized by the vestry.

## **REPORTS**

1. Junior Warden (Wayne Franklin): LED lights were installed. Solar electricity applications submitted for two buildings. The sink in the kitchen is useable, thanks to Bob Simmons & Mark. Elevator update – repairs done and signs installed after malfunction, about \$600 costs. Chris Hickey has been working on telephone communication for church bldg. The masonry contract was signed, work will begin in Spring of '26. The tree work was done; wood is free and for the taking, the lawn will require some extra

attention. Tenants leaving April 30<sup>th</sup>; property will be checked & repairs made, new tenants hopefully for June 1. Sacristy work was mentioned in Altar Guild. Bob Simmons said the bell will be going to Bishopswood.

2. Senior Warden (Anita Chandler): We are in a great place; every Sunday there are new people every week. Our growth is both young and old. It is an exciting time to be at St. Peter's.
3. Rector's Report (Fr. Tom Mousin): Several new people we may see again. Coffee hour is inviting, and people are helpful in getting new people downstairs. Do take note if someone is missing and decide if you need to reach out; Fr. Tom's experience is that people are grateful for being remembered when they are unable to be there. Being-With is a great program, excited to see people attending and that it is lay led! There are plans afoot for more gardening with Creation Care in the spring.

### **PASTORAL CONCERNS:**

#### **CALENDAR DATES:**

##### **WEEKLY:**

Sunday            9 am   Holy Eucharist  
Wednesday    7 pm   Compline  
Fridays in Lent 5:30 pm Stations of the Cross  
Being-With    11-12:30 Sundays

##### **MONTHLY:**

Third Thursday:      Merry Hearts  
Fourth Tuesday:     Vestry

#### **IMPORTANT DATES:**

April 8                      St Elizabeth's Pantry  
April 13                     Palm Sunday  
April 10                     Merry Hearts  
April 17                     Maundy Thursday  
April 18                     Good Friday  
April 20                     Easter  
April 20                     Youth Service Corps rescheduled due to Easter  
April 22                     Aging With Grace  
April 22                     Vestry

#### **Closing Prayer**

**Respectfully Submitted,**

**Kathleen McCormick**