

Part-Time Organist Job Description

Church Name: St. Peter's Episcopal Church

Location: 678 Washington Ave, Portland, ME 04103

Position Type: Part-Time (approx. 6–8 hours per week)

Reports To: Priest-in-Charge, Rev. Myrna Koonce

Position Overview

[St. Peter's Episcopal Church](#) in Portland, Maine, seeks a collaborative and spiritually grounded part-time Organist. The successful candidate will provide organ music to enhance our weekly liturgy and support our community's mission to open wide its doors and hearts in the name of Jesus Christ. The ideal candidate possesses a deep love for liturgical music, solid proficiency on the organ, and a desire to serve an inclusive, welcoming parish community.

Primary Responsibilities

- **Provide Worship Music:** Play the organ for the weekly Sunday Holy Mass at 9:00 AM, including the prelude, postlude, processional/recessional hymns, and service music.
 - **Coordinate Liturgical Selection:** Select appropriate organ repertoire in collaboration with the Priest-in-Charge, aligning with the Revised Common Lectionary and seasonal liturgical themes.
 - **Support Congregational Singing:** Lead and support the congregation enthusiastically through traditional hymnody and service music.
 - **Play Special Services:** Provide music for major holy days, including Christmas Eve/Christmas Day, Ash Wednesday, Holy Week services, and Easter Sunday.
 - **Instrument Care:** Oversee the proper use, maintenance, and tuning schedule of the church's organ and sanctuary keyboard instruments with Senior or Junior Warden.
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Qualifications and Experience

- **Musical Excellence:** Demonstrated proficiency in organ performance and hymn leadership. Formal musical training or equivalent church service experience is preferred.
- **Liturgical Familiarity:** Knowledge of, or a strong willingness to learn, the Episcopal liturgy, musical traditions, and the Book of Common Prayer.

- **Collaborative Spirit:** Ability to work creatively and harmoniously with the Priest-in-Charge, lay leaders, and parish volunteers.
 - **Dependability:** Punctual and professional approach to Sunday mornings, holy days, and necessary preparation time.
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Compensation and Additional Benefits

- **Salary:** Competitive salary, commensurate with experience and educational background, aligned with American Guild of Organists (AGO) guidelines.
- **Additional Opportunities:** First right of refusal to provide music for weddings and funerals held at the church, for which additional standard fees are paid directly to the organist.
- **Instrument Access:** Free use of the church organ and sanctuary space for personal practice and teaching.